



**Fire/EMS Oversight Board
MEETING MINUTES**

September 8, 2016

Committee Members Present: Chairman John Johnson, Village of Sturtevant Administrator Mary Cole, Village of Mt. Pleasant Trustee Ken Otowska and Lawrence (Bud) Eastman

Committee Members Excused: Acting Mt. Pleasant Village Administrator Tim Zarzecki

Village Board Members Present: John Hewitt – Village of Mt. Pleasant

Staff Members to the Board: Chief Robert Stedman

Guests: Battalion Chief Jon Keiser

1. Meeting called to order at 4:17 p.m. by Chair John Johnson.

2. Approval of August 4, 2016 Minutes:

A motion was made by Mary Cole and seconded by Ken Otowska to approve the minutes of the August 4, 2016 meeting. **Motion Passed Unanimously**

3. Operational Report and Update: Chief Stedman referred to the Operational Report dated September 8, 2016 that was distributed to the Committee Members.

- a. We had a member resign from the SSFD on August 22, 2016. These created the third vacancy.
- b. Three new firefighter/paramedics are starting with the SSFD on Monday August 26, 2016 and will be in training for two weeks before being assigned to a 24 hour shift.
- c. As stated last month the new Village of Mt. Pleasant Finance Director started on August 1st and the budget process has started. The initial budgets are due to the Finance Director on Friday September 9th, but we don't have the numbers for salaries and benefits yet so the budgets will be held up. We can't submit a budget without the salary and benefit numbers as we need to know the total draft budget numbers.

As soon as we do have a draft budget completed Chief Stedman will notify the Committee so another meeting can be scheduled for budget review. We have not received the numbers from the State of Wisconsin that are required to develop the formula for the shared costs for next year's budget.

- d. Contract negotiations started for the labor agreement which expires on December 31, 2016. We have had one meeting and another meeting was scheduled for August 22nd, but it was rescheduled until September 26, 2016. This allows additional time to determine the financial status prior to negotiating. Again, the only contract issue being discussed is wages at this time.
- e. The report for the calls for the last month is not available due to the fact we need to discuss the draft CIP budget.



4. Discuss and Approve the Possible Sale of 1992 Pierce Aerial Ladder/Quint – Chief Stedman requested that this item be laid over as the vehicle is out of service for major engine problems.

5. Discuss Draft Proposed 2017 CIP Budget and Approval – Chief Stedman presented the final Draft of the 2017 CIP Budget and the items listed for each year.

A motion was made by Ken Otawaska and seconded by Bud Eastman to recommend to each Village Board the proposed 2017 CIP Capital List from the SSFD. **Motion passed Unanimously**

6. Discuss and possible recommendation to Village Boards of the Proposal to Lease Purchase FD Vehicles on 2017-21 CIP Budget list.

Chief Stedman presented information on the possibility of replacing the SSFD fire apparatus using a lease purchase program. The committee expressed an interest in seeing the numbers for alternative options such as lease purchasing the vehicles over a three year period instead of all in one year. Chief Stedman state he could work on putting the information together for the committee.

No Action Taken

7. Public Comments & Discussion – No Comments

8. Next Meeting – The next meeting was tentatively scheduled for Wednesday September 28, 2015 at 4:15 PM at the Village of Mount Pleasant Village Hall.

9. Adjournment: A motion was made by Mary Cole and seconded by Bud Eastman to adjourn.

Motion passed Unanimously Meeting adjourned at 5:22 p.m.